



INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Originators Identification Number

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Reference Number (bank use only)

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Please fill in the whole form including official use box using a ball point pen and send it to:

The British Neuropsychiatry Association
Lion House
51 Sheen Lane
London
SW14 8AB

For The British Neuropsychiatry Association Official use only. This is not part of the instruction to your Bank or Building Society.

Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch Sort Code

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Name and address of your Bank/Building Society:

Instruction to your Bank or Building Society

Please pay The British Neuropsychiatry Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The British Neuropsychiatry Association and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions on some types of accounts



This Guarantee should be detached and retained by the payer
The Direct Debit Guarantee

- ❖ This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits
- ❖ If there are any changes to the amount, date of frequency of your Direct Debit the British Neuropsychiatry Association (BNPA) will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the BNPA to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- ❖ If an error is made in the payment of your Direct Debit the BNPA or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- ❖ If you receive a refund you are not entitled to, you must pay it back when the BNPA asks you to.
- ❖ You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.